



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

31 July 2023

MR. LEONARDO L. VALENZUELA,
Account Manager
SOLID BUSINESS MACHINES CENTER, INC.
Room 303, Singson Building, Plaza Moraga,
Binondo, Manila
E-mail: itsolutions@solidmac.com.ph

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058750-JBO

Dear **Mr. Valenzuela:**

Pursuant to Purchase Order No. **058750-JBO**, in the total amount of **One Hundred Forty Seven Thousand Pesos (₱ 147,000.00)**, for the **Supply and Delivery of Document Scanner** intended for **Central Records & Tech. Documents Division** under PR No. **HO-CRT23-004**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,

ALEXANDER P. JAPON
Vice President, Admin and Finance

Cf: Atty. P. D. Mabbagu – SDM, Admin
Mr. R. A. Villarín – Manager, Logistics Dept.
Mr. Z. C. Tayao – Section Chief, CRTDD

Received and Acknowledged by:

LEONARDO L. VALENZUELA
Authorized Representative

Date:

JULY 31, 2023

BIR Road cor. Quezon Avenue, Diliman
Quezon City 1100, Philippines
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